

PowerSchool Gradebook Settings and Preferences

To access your gradebook, launch your browser and go to
<http://powerschool.generalmclane.org:8080/teachers>

Log in using your lastname.first initial and your password.

Grade Scales – create different grade scales for different students (learning support, i.e.)

Grade Setup Tab

Grade Scales can modify a grade for a student without your having to change points

Click Default scale

Click + to add a copy of the Default

Click → next to the copy

Change name (use a name to reflect the special scale)

Change values (double click on values)

Apply Grade Scale to students

Default grade scale applies to all students

Click Students tab

Click on student's name

At right, click on drop-down menu for Grade Scale and select

Class Content (not available now)

options to store links; share links and documents with others; class information including custom message for parents and students to view from parent portal

Gradebook Preferences

Go to PowerTeacher, Preferences

Grading

choose options for rounding, number of decimal places to display, or truncated percentage

display options for final grade (letter grade, percent, points earned)

Section (display options)

Section period day – displays section first, period next, day last

Section number – displays section

Course Name or Custom (set in Class Content section)

Sort by options

Spell Check – can manage dictionary